

Attendees: Freud Park, Ted Habermann, Steve Hankin, Rich Kang, John Ullmer, Dave Layton, Tina Chang, Carolyn Vadnais, Ken McDonald, Roy Mendelssohn, Susan Starke

- Discussed actions from last DMC telecon
 - ◆ DMIT proposal to address architecture questions and issues within the GEO-IDE Architecture Subteam, with help and close coordination from the OCIO/Enterprise Architect (Dave Layton) was generally accepted by DMC.
 - ◆ DMIA assigned action to draft charter, membership, initial task list and LOE required to launch the Architecture Subteam and address the initial archive architecture questions raised by the DAARWG.
 - ◆ A second action was to prepare an overview of the progress made by the Standards Subteam in refining the GEO-IDE standards process and defining its relationship with other NOAA standards activities such as those of the OCIO and the IOOS program.
 - ◆ Reports on both actions to be presented at November DMC VTC.
- Standards Subteam Report (Ted Habermann)
 - ◆ Met with Deirdre Jones who is an NWS representative on the DMC and had expressed some concerns with the standards material on the DMIT Wiki.
 - ◇ Clarified that the Wiki contains material that describes the standards process and identifies candidate standards but is not yet an implementation of that process.
 - ◇ Deirdre also shared some information on the NWS Operational Service Improvement Process (<https://osip.nws.noaa.gov/>) as an example on how they have implemented an online process.
 - ◆ Short report on the Standards Working Group session at the recent NASA Earth Science Data System Working Group (ES DSWG) meeting.
 - ◇ Presentation on NetCDF-3 by Unidata ? good case study since Steve Hankin also made a NetCDF submission to IOOS in response to their recent call.
 - ◆ Discussion of draft presentation on standards process to DMC.
 - ◇ Current set of slides put together by Ted give detailed description of the activities associated with each step in the process and who are the leads and participants for the activities.
 - ◇ Tina suggested that a single flow chart or activity chart might be useful ? Ted said a couple of versions of such a chart are on the Wiki but probably need to be refined.
 - ◇ Dave Layton mentioned the need for a taxonomy that defines the scope of the standards to be addressed ? he offered that such a standards taxonomy is in the NOAA Enterprise Architecture Technical Reference Model but that it will need to evolve ? he said he would distribute the TRM (since done) and also pointed out that a service taxonomy is still needed.
 - ◇ Ted will continue to work on the DMC presentation ? Tina, John, Rich and Steve volunteered to help ? others should get directly in touch with Ted.
- Rich gave an update on NOAA's use of collaborative tools. Appears that OCIO may be going in the direction of WebEx but no formal announcement of that as the standard yet. If that happens, LOs will be responsible for purchasing licenses. Sandra Yin of NMFS OCIO is the contact point. Rich also said the Oracle tool is available for our use through the licenses he acquired ? we will schedule a demo for DMIT at a future telecon.